



Commercial Construction Contacts and Required Approvals for a Certificate of Occupancy

Approvals required for issuance of a stocking, temporary, or final CO on commercial buildings including apartments, condominiums and townhouses:

- 1) Soil Erosion – Ken Cook or Connie Isley - 373-2158
- 2) Storm Water – Required if the site contains a water quality pond, bio-retention cell, sand filter or other BMP. Virginia Spillman - 373-3260
- 3) Planning – Landscaping, parking lot striping, dumpster pad location, tree preservation.
Inspections: Mike Cusimano - 373-2150; Planning questions: Steve Galanti - 373-2918
- 4) Fire Prevention – Fire alarms, sprinklers, exit lighting, etc. - 373-7829

The following inspections should be called in through our APRIL system at 373-2400

- 5) Mechanical/Plumbing - 373-2086
- 6) Electrical - 373-2040
- 7) Building - 373-2155

Additional Contacts:

Development Services Division Manager/Chief Building Inspector -David Jones - 373-2380, (M) 451-4006

NCDENR, Land Quality Section – Required if a project is funded with public money and greater than one acre of land is disturbed. Shannon Leonard or Chuck Kirchner - 771-5000

Town Architect – Required if a project is funded with Federal money. Barbara Harris – 373-2509

Plat recordation – Nicole Ward - 412-5757

Zoning questions – 373-2144

Historical requirements – Mike Cowhig - 373-2755 or Stefan-leih Geary - 412-6300

Construction traffic problems (Heavy Trucks) – Lieutenant Kevin Moore - 373-3907

Commercial or residential driveway permits – 373-2155

Roadway inspections for city streets (widening, asphalt, stone, storm sewer, curb and gutter improvements)
Andy Vincent - 373-2336

Sidewalk and lane closure permits – Ryan Moats - 373-2859

Sidewalk questions – Peggy Holland - 373-2921 or Kenny Carroll - 373-2052

Water and sewer issues:

Storm water line permits, inspections and connection to the City system -Johnnie Hill - 373-4653

Storm water and floodplain issues – Virginia Spillman - 373-3260 or Terri Aprile - 373-2729

Water and sewer tie in – Shane Messer - 574-3550

Water and sewer construction (Call prior to beginning construction) - Boyd Johnson - 373-2377

Water meters – Teresa Beasley, Ken Jackson or Michele Newberry - 373-2055

Water line or sewer damage – 373-2033

Storm water maintenance – Gary Reese - 373-2493

Bond issues:

Sediment and Erosion Control – Cass Heaton - 373-2158

Sidewalks, streets and utilities – Tracy Peters - 373-2874

Water quality BMPs – Lawrence Frost - 373-4367

For all other inquiries, please call (336) 373-CITY (2489) or visit our website at www.greensboro-nc.gov